



PLAYGROUND EQUIPMENT INVENTORY AND REPORTING

INSPECTED BY: _____ DATE: _____

Hazard Rating System: All hazards shall be classified on a 4 point rating system:

- 1) Major – requiring repair within 48 hours.
- 2) Moderate – serviceable.
- 3) Minor – serviceable, but low priority, watch for deterioration.
- 4) No work required at this time.

LOCATION	RANK HAZARD												DATE WORK COMPLETED	
	1	2	3	4	5	6	7	8	9	10	11	12		
1														
2														
3														
4														
5														
6														

MAINTENANCE CHECK LIST

Please check all playgrounds against this list of tasks.

- | TASK # | HAZARDS |
|--------|---|
| 1. | Remove all glass and debris from surface. |
| 2. | Fill ruts & depressions, especially near slides and swings. Move sand around. |
| 3. | Report compacted bases to supervisor. |
| 4. | Tighten nuts of chain ladders, and all fittings. |
| 5. | Check all shackles, cables and chains. |
| 6. | Check and lubricate swivels, if required. |
| 7. | Check that all pipes are capped with plastic plugs. |
| 8. | Check all wooden components for rot, cracks and splinters. |
| 9. | Report vandalism, i.e. scratches, fire damage, graffiti, etc. |
| 10. | Check all platforms for safety, i.e. sweep sand, check for splinters, etc. |
| 11. | Check all spring rocking equipment, i.e. seats, spring and handle bars. |
| 12. | Check all park furniture. |

Note: Replace all damaged or worn equipment with original manufacturer’s authorized parts.

Comments:

Staff Signature

Supervisor Signature