



ST. THOMAS AQUINAS  
ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 38

Minutes of the Regular Meeting of the Board of Trustees  
held in the Board Room of the  
St. Thomas Aquinas Division Office,  
4906 – 50 Avenue, Leduc, Alberta  
on Wednesday, February 15, 2017

**PRESENT:** Thalia Hibbs, Chair  
John Tomkinson, Vice-Chair  
Sandra Bannard  
Dan Chalifoux  
Henry Effen  
Susan Kathol  
Michelle Lamer  
Karen Richert  
Dan Svitch

**ALSO PRESENT:** Troy Davies, Superintendent  
Kevin Booth, Assistant Superintendent  
Charlie Bouchard, Assistant Superintendent  
Edward Latka, Secretary-Treasurer  
Kim Beaupré, Recording Secretary  
Vince Burke, Manager of Communications

**CALL TO ORDER:** Chair Hibbs called the meeting to order at 10:33 a.m.

**OPENING PRAYER:** Trustee Chalifoux led everyone in prayer.

## APPROVAL OF AGENDA

### Deletions

#### Committee Reports

- Grievance
- Student Review
- Teacher-Board Advisory (TBAC)
- Long Range Planning
- Policy Development

**TOMKINSON** "That the Board approve the agenda as amended."

**78 16/17**

**CARRIED UNANIMOUSLY**

## DELEGATIONS

Chair Hibbs welcomed Tiffany Manning, a resident of Drayton Valley and a parent within our school Division. Mrs. Manning talked about inclusion of children with disabilities within classrooms of our schools, including relaying her personal experiences as a parent of a child with special needs.

Chair Hibbs called for a recess at 11:09 a.m. The meeting reconvened at 11:18 a.m.

#### APPROVAL OF MINUTES

KATHOL 79 16/17 "That the Board approve the minutes of the Regular meeting held January 18, 2017 as amended."

CARRIED UNANIMOUSLY

#### ACTION ITEMS

#### BYLAW 7-16/17 TO AMEND THE NUMBER OF TRUSTEES ON THE BOARD FROM NINE TO SEVEN

Trustee Chalifoux requested the vote be recorded.

CHALIFOUX 80 16/17 "That the Board give By-Law Number 7-16/17 of the St. Thomas Aquinas RCSR No. 38 to amend the number of trustees of the regional division third and final reading as presented."

CARRIED

In Favour: Trustee Lamer  
Trustee Chalifoux  
Trustee Bannard  
Trustee Svitich  
Trustee Kathol  
Chair Hibbs

Opposed: Trustee Effon  
Trustee Richert  
Vice Chair Tomkinson

#### POLICY 12 - ROLE OF THE SUPERINTENDENT

KATHOL 81 16/17 "That the Board give Policy 12 - Role of the Superintendent third and final reading and that the revised policy now be in effect for the Division."

CARRIED UNANIMOUSLY

#### POLICY 4 - TRUSTEE CODE OF ETHICS

KATHOL 82 16/17 "That the Board give Policy 4 - Trustee Code of Ethics third and final reading as amended and that the revised policy now be in effect for the Division."

CARRIED  
THREE OPPOSED

## 48TH ANNUAL FRIARS' BALL

**EFFON** "That the Board approve the purchase of two (2) tickets to the 48th  
**83 16/17** annual Friars' Ball on Friday, May 5, 2017 at the Westin Hotel,  
Edmonton."

**CARRIED  
ONE OPPOSED**

## COMMITTEE REPORTS

- Finance

Chair Hibbs recessed the meeting for lunch at 12:03 p.m. The meeting reconvened at 1:01 p.m.

- Labour
- Alberta School Boards Association (ASBA)

Trustee Richert joined the meeting at 1:07 p.m.

- Alberta Catholic School Trustees Association (ACSTA)

**KATHOL** "That the Board move into an in-camera session at 1:20 p.m."  
**84 16/17**

**CARRIED UNANIMOUSLY**

- As per Policy 7 (5.4) Litigation issues

**KATHOL** "That the Board move out of the in-camera session at 1:27 p.m."  
**85 16/17**

**CARRIED UNANIMOUSLY**

## BUSINESS ITEMS

- Governance PD
- Board Chair Report
- Superintendent Report
- Secretary-Treasurer Report
- École Mother d'Youville School Update
- Wild Rose Sister Board Meeting
- Board Priority Setting – Date Selection
- City of Lacombe Meeting –
- 3YEP Community Consultation Day Debrief
- Board Retreat Agenda
- Treaty 6 Acknowledgement
- Carbon Levy

Trustee Richert left the meeting at 2:37 p.m.

- Cell Phones  
*Secretary-Treasurer Mr. Latka gave a verbal report to the Board on the Division's cell phone plan terms and conditions. A question from Trustee Svitch was ruled out of order. Trustee Effon appealed the decision of the Chair and Trustee Svitch seconded the appeal. A vote took place and the Chair's ruling was upheld. A request was made to have Mr. Latka provide the Finance Committee with a report regarding implications for allowing Division cell phones for personal use.*
- Board Positive Path Forward
- Board Annual Work Plan
- Board Calendar
- Board Action Sheet
- Board Expense Claims

**CORRESPONDENCE**

Chair Hibbs reviewed general correspondence with the Board.

**ADJOURNMENT**

Chair Hibbs adjourned the meeting at 3:02 p.m.

*~ORIGINAL SIGNED~*

*~ORIGINAL SIGNED~*

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CHAIR

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SECRETARY-TREASURER