



ST. THOMAS AQUINAS  
ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 38

Minutes of the Regular Meeting of the Board of Trustees  
held in the Board Room of the  
St. Thomas Aquinas Division Office,  
4906 – 50 Avenue, Leduc, Alberta  
on Wednesday, September 21, 2016

**PRESENT:** Thalia Hibbs, Chair  
Sandra Bannard  
Dan Chalifoux  
Henry Effen  
Susan Kathol  
Michelle Lamer  
Karen Richert  
Dan Svitch

**ALSO PRESENT:** Troy Davies, Superintendent  
Kevin Booth, Assistant Superintendent  
Charlie Bouchard, Assistant Superintendent  
Edward Latka, Secretary-Treasurer  
Kim Beaupré, Recording Secretary  
Vince Burke, Manager of Communications  
Daren Zomeran, Beaumont News

**ABSENT** John Tomkinson, Vice-Chair

**CALL TO ORDER:** Chair Hibbs called the meeting to order at 10:34 a.m.

**OPENING PRAYER:** Trustee Effen led everyone in prayer.

**APPROVAL OF AGENDA**

**Deletions**

Committee Reports

- Grievance
- Labour
- Student Review
- Teacher-Board Advisory (TBAC)
- Long Range Planning
- Alberta School Boards Association (ASBA)

**LAMER** "That the Board approve the agenda as amended."  
16 16/17

**CARRIED UNANIMOUSLY**

## DELEGATIONS

Chair Hibbs introduced from the Alberta Summer Games Team, Mr. Taylor Styles, Games Manager and Mr. John Bole, Chairman. Mr. Styles showed a brief video of the Alberta Summer Games and presented the Board of Trustees with a framed picture in appreciation for their sponsorship.

Trustee Chalifoux joined the meeting at 10:40 a.m.

## APPROVAL OF MINUTES

EFFON                    "That the Board approve the minutes of the Regular meeting held  
17     16/17     August 17, 2016 as amended."

CARRIED UNANIMOUSLY

## ACTION ITEMS

### NCEA CONFERENCE

BANNARD                "That the Board approve the Superintendent's request to attend the  
18     16/17     National Catholic Education Association conference in St. Louis, April  
18-20, 2017."

CARRIED UNANIMOUSLY

### CHRIST THE KING JR/SR HIGH SCHOOL GRADE 9 FIELD TRIP REQUEST

LAMER                    "That the Board give approval to Christ The King Jr/Sr High School's  
19     16/17     request for the grade 9 students to travel to Victoria, BC from May 18-  
21, 2017 as presented. It is understood that the Board assumes no  
financial liability to the students and/or their parents should the Board  
cancel an approved student trip."

CARRIED UNANIMOUSLY

### SUPERINTENDENT OF SCHOOLS EVALUATION 2016-2017

KATHOL                    "That the Board approve the Superintendent Evaluation for the period  
20     16/17     of September 1, 2016 to August 31, 2017 to be facilitated by Mr. Terry  
Gunderson, Education Consultant of the ASBA and to be held at STAR  
Central Office on September 12, 2017."

CARRIED UNANIMOUSLY

### ACSTA EXECUTIVE

KATHOL                    "That the Board support the nomination of St. Thomas Aquinas Roman  
21     16/17     Catholic Schools' Vice Chair, John Tomkinson, to the ACSTA Vice  
President position at the November 2016 ACSTA Annual General  
Meeting"

CARRIED UNANIMOUSLY

BANNARD 22 16/17 "That the Board provide financial support to a maximum of \$ 1000 to support the nomination of St. Thomas Aquinas Roman Catholic Schools' Vice Chair, John Tomkinson, to the ACSTA Vice President position at the November 2016 ACSTA Annual General Meeting."

CARRIED  
ONE OPPOSED

## COMMITTEE REPORTS

- Finance (SB)

Trustee Richert left the meeting at 11:10 a.m.

- Policy (SK)
- Alberta Catholic School Trustees Association (ACSTA) (HE/SK)

## IN-CAMERA ITEMS

EFFON 23 16/17 "That the Board move into an in-camera session at 11:23 p.m. Administration was asked to leave the meeting."

CARRIED UNANIMOUSLY

- As per Policy 7 (5.2) Individual employees

EFFON 24 16/17 "That the Board move out of the in-camera session at 11:55 p.m."

CARRIED UNANIMOUSLY

EFFON 25 16/17 "That the Board approve the Superintendent's Evaluation Report as developed in the evaluation workshop of September 12, 2016 as an accurate accounting of the Superintendent's performance for the period September 1, 2015 to August 31, 2016; and further, the Board authorizes the Chair to make any required technical edits and to sign the report on the Board's behalf."

CARRIED UNANIMOUSLY

On behalf of the Board of Trustees, Chair Hibbs expressed the great appreciation they have for Superintendent Davies. He is an authentic and exemplary leader for our school Division, and she thanked him for his service.

Thalia Hibbs recessed the meeting for lunch at 11:56 p.m. The meeting reconvened at 1:02 p.m.

## BUSINESS ITEMS

- Board Chair Report
- Superintendent Report
- Secretary-Treasurer Report
- Father Leduc Catholic School Update

- École Mother d'Youville School Update
- Enrolment Update
- Beaumont Joint Meeting
- Divisional Clothing Order
- Board Self-Evaluation
- Child & Youth Advocate Act Review
- Ward Review
- Value Scoping Input
- STAR Light Day

Chair Hibbs called for a recess at 2:22 p.m. The meeting reconvened at 2:31 p.m.

- RTI Rubric
- Pre-Kindergarten to Kindergarten Retention
- Junior High Complimentary Course Divisional Offerings
- St. Anthony School Council Report
- Sacred Heart School Council Report
- Notre Dame School Council Report
- Board Positive Path Forward
- Board Annual Work Plan
- Board Calendar
- Board Action Sheet
- Board Expense Claims

#### **CORRESPONDENCE**

Chair Hibbs reviewed general correspondence with the Board.

#### **ADJOURNMENT**

Chair Hibbs adjourned the meeting at 3:12 p.m.

*~ORIGINAL SIGNED~*

*~ORIGINAL SIGNED~*

---

CHAIR

---

SECRETARY-TREASURER