

**BUDGET  
REPORT  
FOR THE YEAR ENDING AUGUST 31, 2023**

[Education Act, Sections 139(2)(b) and 244]

**0020 The St. Thomas Aquinas Roman Catholic Separate School Division**

**Legal Name of School Jurisdiction**

4906 50 Avenue Leduc AB AB T9E 6W9; 780-986-2500; edward.latka@starcatholic.ab.ca

**Contact Address, Telephone & Email Address**

**BOARD CHAIR**

Mr. H. Effon

Name

"Signature on Original"

Signature

**SUPERINTENDENT**

Mr. C. Bouchard

Name

"Signature on Original"

Signature

**SECRETARY TREASURER or TREASURER**

Mr. E. Latka

Name

"Signature on Original"

Signature

**Certified as an accurate summary of the year's budget as approved by the Board**

**of Trustees at its meeting held on May 18, 2022 .**  
Date

c.c. Alberta Education  
c/o Jianan Wang, Financial Reporting & Accountability Branch  
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16		blue cells: require the input of data/descriptors wherever applicable.						grey cells: data not applicable - protected	
17		salmon cells: populated from data entered in this template						white cells: within text boxes REQUIRE the input of points and data.	
18		green cells: populated based on information previously submitted						yellow cells: to be completed when yellow only.	
19									
20	<b>HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2022/2023 BUDGET REPORT</b>								
21	The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into								
22	consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year								
23	Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will								
24	support the jurisdiction's plans.								
25	<b><u>Budget Highlights, Plans &amp; Assumptions:</u></b>								
26									
27	- The Division has made significant plans to reduce unrestricted reserves by the end of 2022-23.								
28	- Standard cost of teaching staff, before allowances, \$104,100 including benefits								
29	- Standard cost of educational assistant \$45,190 including benefits								
30	- Assumed ratesContin under the Educational Services Agreement with MESO will remain the same or similar, although there has been a significant drop in								
31	enrolments.								
32	- Enrolment projections were highly conservative, with 0.3% increase, to avoid previous over-estimates, resulting in potential funding recoveries. Still								
33	proceeded with a consultative process with school principles to provide local context to historical data.								
34	- Allocations are based on projected enrolments, without revision for fall actuals; a contingency fund for unanticipated, exceptionally large individual classes								
35	has been established								
36	- The Division has increased its allocation of resources for replacement teachers in anticipation of needs for implementing the new curriculum, as well as								
37	experience with increased absences, both short-term and long term.								
38	- Accumulated Surplus from Operations (ASO), not related to school operating reserves at 2.0%, slightly below the Division target of 2.5%. For 2022-23 The								
39	division can not carry a ASO (net of School Generated Funds) above 3.97%. It is estimated the Division will be at 2.53% at the end of the 2022-23 school year.								
40	- Adoption of Public Accounting Standard 3280 - Asset Retirement Obligations (ARO) is required for the Fiscal Year 2022-23, and for comparative purposes,								
41	will require restatement of past expenditures to recognize the accumulated obligation. The Division has estimated the its current ARO at \$3,753,261.								
42									
43	<b><u>Significant Business and Financial Risks:</u></b>								
44									
45	- The historical enrolment trends have reset after the pandemic, requiring more conservative enrolment estimation based on current enrolments. This								
46	methodology is to mitigate risks of over estimation, however, creates risk of under-estimating and responding to pressure points for actual student counts and								
47	class sizes.								
48	- funding based on weighted moving average with no adjustments in-year for actuals, errors in projections will be recovered in subsequent year, under-								
49	estimating results underfunding; over-estimating is recovered								
50	- Centralized negotiations with Alberta Teachers association is in process; local bargaining expected to commence in the Fall. The current agreement expired								
51	August 31, 2020.								
52	- Implementation of Transportation Task Force expected in 2023-24, however contracts extend past this, and may be negotiated without predictable funding.								
53	- In addition to being held harmless for a \$715,729 recover, revenues include \$1,215,696 in funding that is outside the funding model as Bridge/COVID								
54	Mitigation Funding. If this funding is discontinued, it would require considerable restructuring of expenses to absorb.								
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**BUDGETED STATEMENT OF OPERATIONS**  
for the Year Ending August 31

	<b>Approved Budget 2022/2023</b>	<b>Approved Budget 2021/2022</b>	<b>Actual Audited 2020/2021</b>
<b>REVENUES</b>			
Government of Alberta	\$ 42,663,473	\$43,004,701	\$41,110,360
Federal Government and First Nations	\$ 640,654	\$984,908	\$3,037,737
Property taxes	\$ 5,200,000	\$5,200,000	\$5,573,104
Fees	\$ 659,309	\$704,552	\$342,223
Sales of services and products	\$ 739,849	\$568,040	\$668,404
Investment income	\$ 40,000	\$10,000	\$30,583
Donations and other contributions	\$ 177,575	\$177,575	\$153,664
Other revenue	\$ -	\$17,000	\$88,067
<b>TOTAL REVENUES</b>	\$50,120,860	\$50,666,776	\$51,004,142
<b>EXPENSES</b>			
Instruction - ECS	\$ 1,399,524	\$1,311,426	\$1,287,615
Instruction - Grade 1 to 12	\$ 36,869,968	\$36,776,090	\$35,265,412
Operations & maintenance	\$ 8,784,979	\$9,749,077	\$8,689,490
Transportation	\$ 1,551,008	\$1,505,982	\$1,465,025
System Administration	\$ 2,060,383	\$2,030,583	\$2,006,359
External Services	\$ 632,875	\$471,466	\$414,086
<b>TOTAL EXPENSES</b>	\$51,298,737	\$51,844,624	\$49,127,987
<b>ANNUAL SURPLUS (DEFICIT)</b>	(\$1,177,877)	(\$1,177,848)	\$1,876,155

**BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)**

for the Year Ending August 31

	<b>Approved Budget 2022/2023</b>	<b>Approved Budget 2021/2022</b>	<b>Actual Audited 2020/2021</b>
<b>EXPENSES</b>			
Certificated salaries	\$ 22,905,674	\$22,736,166	\$22,651,672
Certificated benefits	\$ 5,697,076	\$5,524,842	\$4,998,221
Non-certificated salaries and wages	\$ 8,316,299	\$8,327,607	\$8,530,071
Non-certificated benefits	\$ 1,877,529	\$1,782,121	\$1,977,970
Services, contracts, and supplies	\$ 8,839,746	\$8,811,646	\$7,225,905
<b>Capital and debt services</b>			
<b>Amortization of capital assets</b>			
Supported	\$ 3,276,699	\$4,327,428	\$3,428,751
Unsupported	\$ 339,714	\$287,983	\$287,646
<b>Interest on capital debt</b>			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$1,000	\$0
<b>Other interest and finance charges</b>	\$ 46,000	\$45,831	\$27,751
<b>Losses on disposal of capital assets</b>	\$ -	\$0	\$0
<b>Other expenses</b>	\$ -	\$0	\$0
<b>TOTAL EXPENSES</b>	\$51,298,737	\$51,844,624	\$49,127,987

**BUDGETED SCHEDULE OF PROGRAM OPERATIONS  
for the Year Ending August 31**

REVENUES	Approved Budget 2022/2023							Actual Audited 2020/21
	Instruction		Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	ECS	Grade 1 to 12						
(1) Alberta Education	\$ 1,302,039	\$ 30,397,220	\$ 4,432,938	\$ 1,233,994	\$ 2,020,583		\$ 39,386,774	\$ 37,633,884
(2) Alberta Infrastructure - non remediation			\$ 3,276,699				\$ 3,276,699	\$ 3,442,276
(3) Alberta Infrastructure - remediation			\$ -				\$ -	\$ -
(4) Other - Government of Alberta		\$ -					\$ -	\$ -
(5) Federal Government and First Nations		\$ 640,654					\$ 640,654	\$ 3,037,737
(6) Other Alberta school authorities				\$ -			\$ -	\$ 34,200
(7) Out of province authorities							\$ -	\$ -
(8) Alberta municipalities-special tax levies							\$ -	\$ -
(9) Property taxes		\$ 5,200,000					\$ 5,200,000	\$ 5,573,104
(10) Fees	\$ 81,572	\$ 457,737		\$ 120,000			\$ 659,309	\$ 342,223
(11) Sales of services and products		\$ 76,332				\$ 663,517	\$ 739,849	\$ 668,404
(12) Investment income					\$ 40,000		\$ 40,000	\$ 30,583
(13) Gifts and donations		\$ 57,575					\$ 57,575	\$ 73,898
(14) Rental of facilities		\$ -					\$ -	\$ 10,539
(15) Fundraising		\$ 120,000			\$ -		\$ 120,000	\$ 79,766
(16) Gains on disposal of tangible capital assets							\$ -	\$ -
(17) Other							\$ -	\$ 77,528
<b>(18) TOTAL REVENUES</b>	<b>\$ 1,383,611</b>	<b>\$ 36,949,518</b>	<b>\$ 7,709,637</b>	<b>\$ 1,353,994</b>	<b>\$ 2,060,583</b>	<b>\$ 663,517</b>	<b>\$ 50,120,860</b>	<b>\$ 51,004,142</b>
<b>EXPENSES</b>								
(19) Certificated salaries	\$ 625,693	\$ 21,760,595			\$ 519,386		\$ 22,905,674	\$ 22,651,672
(20) Certificated benefits	\$ 92,979	\$ 5,526,260			\$ 77,837		\$ 5,697,076	\$ 4,998,221
(21) Non-certificated salaries and wages	\$ 446,646	\$ 4,628,831	\$ 1,915,728	\$ 46,287	\$ 867,193	\$ 411,614	\$ 8,316,299	\$ 8,530,071
(22) Non-certificated benefits	\$ 112,060	\$ 1,049,241	\$ 474,142	\$ 7,994	\$ 128,809	\$ 105,283	\$ 1,877,529	\$ 1,977,970
(23) SUB - TOTAL	\$ 1,277,378	\$ 32,964,927	\$ 2,389,870	\$ 54,281	\$ 1,593,225	\$ 516,897	\$ 38,796,578	\$ 38,157,934
(24) Services, contracts and supplies	\$ 122,146	\$ 3,725,273	\$ 2,948,265	\$ 1,496,727	\$ 431,357	\$ 115,978	\$ 8,839,746	\$ 7,225,905
(25) Amortization of supported tangible capital assets			\$ 3,276,699				\$ 3,276,699	\$ 3,428,751
(26) Amortization of unsupported tangible capital assets		\$ 139,768	\$ 119,196		\$ 29,801		\$ 288,765	\$ 287,646
(27) Amortization of supported ARO tangible capital assets			\$ -				\$ -	\$ -
(28) Amortization of unsupported ARO tangible capital assets			\$ 50,949				\$ 50,949	\$ -
(29) Accretion expenses							\$ -	\$ -
(30) Supported interest on capital debt			\$ -				\$ -	\$ -
(31) Unsupported interest on capital debt			\$ -		\$ -		\$ -	\$ -
(32) Other interest and finance charges		\$ 40,000			\$ 6,000		\$ 46,000	\$ 27,751
(33) Losses on disposal of tangible capital assets							\$ -	\$ -
(34) Other expense							\$ -	\$ -
<b>(35) TOTAL EXPENSES</b>	<b>\$ 1,399,524</b>	<b>\$ 36,869,968</b>	<b>\$ 8,784,979</b>	<b>\$ 1,551,008</b>	<b>\$ 2,060,383</b>	<b>\$ 632,875</b>	<b>\$ 51,298,737</b>	<b>\$ 49,127,987</b>
<b>(36) OPERATING SURPLUS (DEFICIT)</b>	<b>\$ (15,913)</b>	<b>\$ 79,550</b>	<b>\$ (1,075,342)</b>	<b>\$ (197,014)</b>	<b>\$ 200</b>	<b>\$ 30,642</b>	<b>\$ (1,177,877)</b>	<b>\$ 1,876,155</b>

**BUDGETED SCHEDULE OF FEE REVENUE  
for the Year Ending August 31**

	<b>Approved Budget 2022/2023</b>	<b>Approved Budget 2021/2022</b>	<b>Actual 2020/2021</b>
<b>FEEES</b>			
TRANSPORTATION	\$120,000	\$120,000	\$98,236
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$1,369	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES		\$0	\$0
<b>FEES TO ENHANCE BASIC INSTRUCTION</b>			
Technology user fees	\$10,633	\$90,520	\$67,821
Alternative program fees	\$66,747	\$79,579	\$11,679
Fees for optional courses	\$86,994	\$85,492	\$51,421
ECS enhanced program fees	\$52,200	\$65,050	\$55,549
ACTIVITY FEES	\$162,502	\$135,922	\$16,533
Other fees to enhance education	\$36,119	\$71,597	\$22,845
<b>NON-CURRICULAR FEES</b>			
Extra-curricular fees	\$122,745	\$54,059	\$10,827
Non-curricular goods and services		\$0	\$7,208
NON-CURRICULAR TRAVEL		\$2,333	\$103
OTHER FEES (Describe here)		\$0	\$0
<b>TOTAL FEES</b>	<b>\$659,309</b>	<b>\$704,552</b>	<b>\$342,222</b>

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY*

<b>Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.</b>	<b>Approved Budget 2022/2023</b>	<b>Approved Budget 2021/2022</b>	<b>Actual 2020/2021</b>
Cafeteria sales, hot lunch, milk programs	\$163,761	\$109,682	\$84,678
Special events	\$12,514	\$0	\$3,713
Sales or rentals of other supplies/services	\$29,585	\$14,093	\$43,422
International and out of province student revenue	\$11,200	\$0	\$0
Adult education revenue		\$0	\$5,285
Preschool	\$81,393	\$103,765	\$0
Child care & before and after school care	\$441,396	\$340,500	\$380,084
Lost item replacement fees		\$0	\$2,049
Other (describe) Pre-school		\$0	\$151,153
Other (describe) International Travel		\$0	(\$1,980)
Other (describe) Other Revenues		\$0	\$0
Other (describe) 0		\$0	
Other (describe) 0		\$0	
<b>TOTAL</b>	<b>\$739,849</b>	<b>\$568,040</b>	<b>\$668,404</b>

**PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)**  
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS/DEFICITS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED OPERATING RESERVES	CAPITAL RESERVES
<b>Actual balances per AFS at August 31, 2021</b>	\$8,494,293	\$4,207,057	\$0	\$4,110,755	\$2,486,044	\$1,624,711	\$176,481
<b>2021/2022 Estimated impact to AOS for:</b>							
Prior period adjustment	\$0			\$0			
Estimated surplus(deficit)	(\$868,045)			(\$868,045)	(\$868,045)		
Estimated board funded capital asset additions		\$260,000		(\$260,000)	(\$260,000)		
Estimated disposal of unsupported tangible capital assets	\$0			\$0			
Estimated amortization of capital assets (expense)		(\$4,615,411)		\$4,615,411	\$4,615,411		
Estimated capital revenue recognized - Alberta Education		\$0		\$0			
Estimated capital revenue recognized - Alberta Infrastructure		\$4,327,428		(\$4,327,428)	(\$4,327,428)		
Estimated capital revenue recognized - Other GOA		\$0		\$0			
Estimated capital revenue recognized - Other sources		\$0		\$0			
Estimated changes in Endowments	\$0			\$0	\$0		
Estimated unsupported debt principal repayment		\$35,509		(\$35,509)	(\$35,509)		
Estimated reserve transfers (net)				(\$1,009,000)	(\$693,210)	(\$315,790)	\$1,009,000
Estimated assumptions/transfers of operations - capital lease addition	\$0			\$0			
<b>Estimated Balances for August 31, 2022</b>	\$7,626,248	\$4,214,583	\$0	\$2,226,184	\$917,263	\$1,308,921	\$1,185,481
<b>2022/23 Budget projections for:</b>							
Opening balance adjustment due to adoption of PS 3280 (ARO)	(\$3,753,261)	(\$3,753,261)		\$0			
Budgeted surplus(deficit)	(\$1,177,877)			(\$1,177,877)	(\$1,177,877)		
Projected board funded tangible capital asset additions		\$509,000		\$0			(\$509,000)
Projected board funded ARO tangible capital asset additions		\$0		\$0			
Budgeted disposal of unsupported tangible capital assets	\$0			\$0			
Budgeted disposal of unsupported ARO tangible capital assets	\$0			\$0			
Budgeted amortization of capital assets (expense)		(\$3,565,464)		\$3,565,464	\$3,565,464		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0			
Budgeted capital revenue recognized - Alberta Infrastructure		\$3,276,699		(\$3,276,699)	(\$3,276,699)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0			
Budgeted capital revenue recognized - Other sources		\$0		\$0			
Budgeted amortization of ARO tangible capital assets		(\$50,949)		\$50,949	\$50,949		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0			
Budgeted board funded ARO liabilities - recognition		\$0		\$0			
Budgeted board funded ARO liabilities - remediation		\$0		\$0			
Budgeted changes in Endowments	\$0			\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0			
Projected reserve transfers (net)				\$0	\$935,083	(\$935,083)	
Projected assumptions/transfers of operations - capital lease addition	\$0			\$0			
<b>Projected Balances for August 31, 2023</b>	\$2,695,110	\$630,608	\$0	\$1,388,021	\$1,014,183	\$373,838	\$676,481

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES**  
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2023	30-Aug-2024	30-Aug-2025	31-Aug-2023	30-Aug-2024	30-Aug-2025	31-Aug-2023	30-Aug-2024	30-Aug-2025
Projected opening balance	\$917,263	\$1,014,183	\$1,014,183	\$1,308,921	\$373,838	\$373,838	\$1,185,481	\$676,481	\$676,481
Projected excess of revenues over expenses (surplus only)	\$0								
Budgeted disposal of board funded TCA and ARO TCA	\$0						\$0		
Budgeted amortization of capital assets (expense)	\$3,616,413								
Budgeted capital revenue recognized, including ARO assets amortization	(\$3,276,699)								
Budgeted changes in Endowments	\$0								
Budgeted board funded ARO liabilities - recognition	\$0								
Budgeted board funded ARO liabilities - remediation	\$0								
Budgeted unsupported debt principal repayment	\$0								
Projected reserves transfers (net)	\$935,083			(\$935,083)			\$0	\$0	\$0
Projected assumptions/transfers of operations	\$0			\$0			\$0		
Increase in (use of) school generated funds									
New school start-up costs									
Decentralized school reserves	(\$868,083)								
Non-recurring certificated remuneration									
Non-recurring non-certificated remuneration									
Non-recurring contracts, supplies & services									
Professional development, training & support									
Transportation Expenses									
Operations & maintenance									
English language learners									
System Administration									
OH&S / wellness programs									
B & S administration organization / reorganization									
Debt repayment									
POM expenses	(\$258,845)								
Non-salary related programming costs (explain)									
Repairs & maintenance - School building & land									
Repairs & maintenance - Technology									
Repairs & maintenance - Vehicle & transportation									
Repairs & maintenance - Administration building									
Repairs & maintenance - POM building & equipment									
Repairs & maintenance - Other (explain)									
Capital costs - School land & building									
Capital costs - School modernization									
Capital costs - School modular & additions									
Capital costs - School building partnership projects									
Capital costs - Technology									
Capital costs - Vehicle & transportation									
Capital costs - Administration building									(\$500,000)
Capital costs - POM building & equipment									
Capital Costs - Furniture & Equipment									
Capital costs - Other	\$0			\$0			(\$509,000)		
Building leases									
Budgeted amortization of ARO tangible capital assets	(\$50,949)								
Other 2 - please use this row only if no other row is appropriate									
Other 3 - please use this row only if no other row is appropriate									
Opening balance adjustment due to adoption of PS 3280 (ARO)	\$0								
Estimated closing balance for operating contingency	\$1,014,183	\$1,014,183	\$1,014,183	\$373,838	\$373,838	\$373,838	\$676,481	\$676,481	\$176,481

Total surplus as a percentage of 2023 Expenses	4.02%	4.02%	3.05%
ASO as a percentage of 2023 Expenses	2.71%	2.71%	2.71%

**PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)  
for the Year Ending August 31**

	Amount	Detailed explanation to the Minister for the purpose of using ASO
<b>Estimated Operating Surplus (Deficit) Aug. 31, 2023</b>	\$ (1,177,877)	
<b>PLEASE ALLOCATE IN BLUE CELLS BELOW</b>	(1,177,877)	
<b>Estimated Operating Deficit Due to:</b>		
Amortization of board funded ARO capital assets		
Decentralized School Budgets	\$868,083	Expenditures of school-based surpluses to right-size staffing and enrolments
Unsupported Amortization	\$258,845	Expenditures in related to operations and maintenance
Budgeted amortization of board funded ARO tangible capital assets	\$50,949	
<b>Subtotal, preliminary projected operating reserves to cover operating deficit</b>	1,177,877	
Opening balance adjustment due to adoption of PS 3280 (ARO)	-	
Projected board funded tangible capital assets additions (including ARO) using both unrestricted surplus and operating reserves	-	
Budgeted disposal of unsupported tangible capital assets, including board funded ARO	-	
Budgeted amortization of board funded tangible capital assets	(288,765)	
Budgeted amortization of board funded ARO tangible capital assets	(50,949)	
Budgeted board funded ARO liabilities - recognition	-	
Budgeted board funded ARO liabilities - remediation	-	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	-	
<b>Total final projected amount to access ASO in 2022/23</b>	\$ 838,163	
<b>Total amount approved by the Minister</b>	<u>838,163</u>	



**PROJECTED STUDENT STATISTICS  
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2022/2023 (Note 2)	Actual 2021/2022	Actual 2020/2021	Notes
<b>Grades 1 to 12</b>				
<b>Eligible Funded Students:</b>				
Grades 1 to 9	3,414	3,371	3,310	Head count
Grades 10 to 12	498	532	487	Head count
Total	3,912	3,903	3,797	Grade 1 to 12 students eligible for base instruction funding from Alberta Education.
Percentage Change and VA for change > 3% or < -3%	0.2%	2.8%		
<b>Other Students:</b>				
Total	63	81	80	Note 3
<b>Total Net Enrolled Students</b>				
	3,975	3,984	3,877	
<b>Home Ed Students</b>				
		-	-	Note 4
<b>Total Enrolled Students, Grades 1-12</b>				
	3,975	3,984	3,877	
Percentage Change	-0.2%	2.8%		
<b>Of the Eligible Funded Students:</b>				
Students with Severe Disabilities	N/A	128	108	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	N/A	210	225	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
<b>EARLY CHILDHOOD SERVICES (ECS)</b>				
<b>Eligible Funded Children</b>				
	375	378	352	ECS children eligible for ECS base instruction funding from Alberta Education.
<b>Other Children</b>				
	1	4	2	ECS children not eligible for ECS base instruction funding from Alberta Education.
<b>Total Enrolled Children - ECS</b>				
	376	382	354	
<b>Program Hours</b>				
	500	500	500	Minimum: 475 Hours
<b>FTE Ratio</b>				
	0.526	0.526	0.526	Actual hours divided by 950
<b>FTE's Enrolled, ECS</b>				
	198	201	186	
Percentage Change and VA for change > 3% or < -3%	-1.6%	7.9%		
<b>Of the Eligible Funded Children:</b>				
Students with Severe Disabilities (PUF)	N/A	44	25	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	N/A	8	2	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
<b>NOTES:</b>				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2022/2023 budget report preparation.				
3) Other Grade 1 to 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
4) Because they are funded separately, Home Education students are not included with total net enrolled students.				

**PROJECTED STAFFING STATISTICS  
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budget 2022/23		Actual 2021/22		Actual 2020/21		Notes
	Total	Union Staff	Total	Union Staff	Total	Union Staff	
<b>CERTIFICATED STAFF</b>							
School Based	223	223	245	245	234	234	Teacher certification required for performing functions at the school level.
Non-School Based	6	-	6	3	6	3	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	229.3	223.3	251.0	248.0	240.2	237.2	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage Change and VA for change > 3% or < -3%	-8.7%		4.5%		-4.6%		Error in 2021-22 Data, head count not FTE reported. Has been subsequently amended.
If an average standard cost is used, please disclose rate:	104,100		102,639		101,335		
Student F.T.E. per certificated Staff	18,20036758		16.7		16.9		
<b>Certificated Staffing Change due to:</b>	Please Allocate						
	(21.7)						
Enrolment Change	(22)	(22)	If negative change impact, the small cl. If negative change impact, the small class size initiative is to include any/all teachers retained.				
Other Factors			Descriptor (required):				
Total Change	(21.7)	(21.7)	Year-over-year change in Certificated f Year-over-year change in Certificated FTE				
<b>Breakdown, where total change is Negative:</b>							
Continuous contracts terminated			FTEs				
Non-permanent contracts not being renewed	17	17	FTEs				
Other (retirement, attrition, etc.)	5	5	Descriptor (required):				
Total Negative Change in Certificated FTEs	21.7	21.7	Breakdown required where year-over-y Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.				
<i>Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):</i>							
<b>Certificated Number of Teachers</b>							
Permanent - Full time	157	157	-	-	186	186	
Permanent - Part time	18	18	-	-	9	9	
Probationary - Full time	27	27	-	-	10	10	
Probationary - Part time	-	-	-	-	9	9	
Temporary - Full time	25	25	-	-	22	22	
Temporary - Part time	10	10	-	-	7	7	
<b>NON-CERTIFICATED STAFF</b>							
Instructional - Education Assistants	87	-	-	-	99	-	Personnel support students as part of a multidisciplinary team with teachers and other other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	36	-	-	-	42	-	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	34	-	-	-	40	-	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	-	-	-	-	-	-	Bus drivers employed, but not contracted
Transportation - Other Staff	1	-	-	-	1	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	14	-	-	-	16	-	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	171.9	-	-	-	197.4	-	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	0.0%		-100.0%		-13.0%		
<b>Explanation of Changes to Non-Certificated Staff:</b>							
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<b>Additional Information</b>							
Are non-certificated staff subject to a collective agreement?	No						
Please provide terms of contract for 2021/22 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.							
<div style="border: 1px solid black; height: 40px; width: 100%;"></div>							