

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2024**

[Education Act, Sections 139(2)(a) and 244]

0020 The St. Thomas Aquinas Roman Catholic Separate School Division

Legal Name of School Jurisdiction

4906 50 Avenue Leduc AB AB T9E 6W9; 780-986-2500; edward.latka@starcatholic.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Mr. Henry Effen

Name

Signature

SUPERINTENDENT

Mr. Charlie Bouchard

Name

Signature

SECRETARY TREASURER or TREASURER

Mr. Edward Latka

Name

Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on May 30, 2023 .
Date**

c.c. Alberta Education
Financial Reporting & Accountability Branch
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Pink	Populated from data entered in this template (i.e. other tabs)	White	Calculation cells. These are protected and cannot be changed.
Green	Populated based on information previously submitted to Alberta Education	Yellow	Flags to draw attention to sections requiring entry depending on other parts of the s

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2023/2024 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

- The Division has made plans to further reduce unrestricted reserves by the end of 2023-24.
- Standard cost of teaching staff, before allowances, \$108,760 including benefits
- Standard cost of educational assistant \$45,810 including benefits
- Assumed rates continue under the Educational Services Agreement with MESD will remain the same or similar, although there has been a significant drop in enrolments.
- Enrolment projections were highly conservative, with 1.6% increase, to avoid previous over-estimates, resulting in potential funding recoveries. Still proceeded with a consultative process with school principals to provide local context to historical data.
- Allocations are based on projected enrolments, without revision for fall actuals; a contingency fund for unanticipated, exceptionally large individual classes has been established
- The Division has increased its allocation of resources for replacement teachers in anticipation of needs for implementing the new curriculum, and experience with increased absences, both short-term and long term.
- Accumulated Surplus from Operations (ASO) net of school generated funds projected to be at 3.72%, less than the 4.03% cap permitted for 2023-24 (3.97% for 2022-23).
- Adoption of Public Accounting Standard 3280 - Asset Retirement Obligations (ARO) is required for the Fiscal Year 2022-23, and for comparative purposes, will require restatement of past expenditures to recognize the accumulated obligation. The Division has estimated the its current ARO at \$3,753,261. \$50,000 has been included in the deficit for the current year, as recognition of the projected additional cost at the time of disposal of the assets. At this time the Division is not estimating it has any assets that are unsupported which requires the establishment of an asset retirement obligation.
- Funding adjustments for 2022-23 confirmed in April, have been incorporated in the 2023-24 budget, and an exemption to the ASO cap, has been requested to utilize these funds to address enhancements to FNMI programs, additional staff to address enrolments greater than projected, and expansion of French Immersion programming.

Significant Business and Financial Risks:

- The historical enrolment trends have reset after the pandemic, requiring more conservative enrolment estimation based on current enrolments. This methodology is to mitigate risks of over estimation, however, creates risk of under-estimating and responding to pressure points for actual student counts and class sizes.
- Errors in projections will be recovered in subsequent year, under-estimating results underfunding; over-estimating is recovered
- Local negotiations with Alberta Teachers association is in process. The current agreement expired August 31, 2020.
- Implementation of the new transportation requirements and the ability to meet them, is still being assessed for availability of contractors' equipment and drivers.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual Audited 2021/2022
REVENUES			
Government of Alberta	\$ 45,740,136	\$42,663,473	\$43,195,285
Federal Government and First Nations	\$ 638,713	\$640,654	\$1,165,411
Property taxes	\$ 5,200,000	\$5,200,000	\$5,002,662
Fees	\$ 571,624	\$659,309	\$732,826
Sales of services and products	\$ 933,066	\$739,849	\$876,342
Investment income	\$ 57,027	\$40,000	\$68,149
Donations and other contributions	\$ 183,295	\$177,575	\$156,114
Other revenue	\$ 6,000	\$0	\$114,180
TOTAL REVENUES	\$53,329,861	\$50,120,860	\$51,310,969
EXPENSES			
Instruction - ECS	\$ 1,614,441	\$1,399,524	\$1,852,477
Instruction - Grade 1 to 12	\$ 39,137,350	\$36,869,968	\$36,263,862
Operations & maintenance	\$ 8,632,152	\$8,784,979	\$8,332,962
Transportation	\$ 1,668,877	\$1,551,008	\$1,524,305
System Administration	\$ 2,094,390	\$2,060,383	\$2,093,957
External Services	\$ 648,367	\$632,875	\$449,811
TOTAL EXPENSES	\$53,795,577	\$51,298,737	\$50,517,374
ANNUAL SURPLUS (DEFICIT)	(\$465,716)	(\$1,177,877)	\$793,595

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual Audited 2021/2022
EXPENSES			
Certificated salaries	\$ 25,115,469	\$22,905,674	\$22,765,376
Certificated benefits	\$ 6,148,207	\$5,697,076	\$5,364,355
Non-certificated salaries and wages	\$ 8,368,773	\$8,316,299	\$8,344,971
Non-certificated benefits	\$ 1,943,819	\$1,877,529	\$2,000,000
Services, contracts, and supplies	\$ 8,561,896	\$8,839,746	\$8,462,904
Capital and debt services			
Amortization of capital assets			
Supported	\$ 3,327,648	\$3,276,699	\$3,275,349
Unsupported	\$ 285,765	\$339,714	\$293,334
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ 44,000	\$46,000	\$11,085
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$53,795,577	\$51,298,737	\$50,517,374

**BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31**

REVENUES	Approved Budget 2023/2024							Actual Audited 2021/22
	Instruction		Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	ECS	Grade 1 to 12						
(1) Alberta Education	\$ 1,438,475	\$ 32,899,823	\$ 4,732,811	\$ 1,354,965	\$ 2,037,363		\$ 42,463,437	\$ 39,917,137
(2) Alberta Infrastructure - non remediation			\$ 3,276,699				\$ 3,276,699	\$ 3,275,348
(3) Alberta Infrastructure - remediation							\$ -	\$ -
(4) Other - Government of Alberta							\$ -	\$ 2,800
(5) Federal Government and First Nations		\$ 638,713					\$ 638,713	\$ 1,165,411
(6) Other Alberta school authorities							\$ -	\$ -
(7) Out of province authorities							\$ -	\$ -
(8) Alberta municipalities-special tax levies							\$ -	\$ -
(9) Property taxes		\$ 5,200,000					\$ 5,200,000	\$ 5,002,662
(10) Fees	\$ 96,600	\$ 415,024		\$ 60,000			\$ 571,624	\$ 732,826
(11) Sales of services and products		\$ 132,103					\$ 933,066	\$ 876,342
(12) Investment income					\$ 57,027		\$ 57,027	\$ 68,149
(13) Gifts and donations		\$ 58,575					\$ 58,575	\$ 69,408
(14) Rental of facilities		\$ 6,000					\$ 6,000	\$ 40,011
(15) Fundraising		\$ 124,720					\$ 124,720	\$ 86,706
(16) Gains on disposal of tangible capital assets							\$ -	\$ -
(17) Other							\$ -	\$ 74,169
(18) TOTAL REVENUES	\$ 1,535,075	\$ 39,474,958	\$ 8,009,510	\$ 1,414,965	\$ 2,094,390	\$ 800,963	\$ 53,329,861	\$ 51,310,969
EXPENSES								
(19) Certificated salaries	\$ 1,050,540	\$ 23,619,644			\$ 445,285		\$ 25,115,469	\$ 22,765,376
(20) Certificated benefits	\$ 160,509	\$ 5,920,626			\$ 67,072		\$ 6,148,207	\$ 5,364,355
(21) Non-certificated salaries and wages	\$ 223,022	\$ 4,800,029	\$ 2,012,777	\$ 50,455	\$ 889,639	\$ 392,851	\$ 8,368,773	\$ 8,344,971
(22) Non-certificated benefits	\$ 56,827	\$ 1,128,155	\$ 484,096	\$ 9,632	\$ 159,656	\$ 105,453	\$ 1,943,819	\$ 2,000,000
(23) SUB - TOTAL	\$ 1,490,898	\$ 35,468,454	\$ 2,496,873	\$ 60,087	\$ 1,561,652	\$ 498,304	\$ 41,576,268	\$ 38,474,702
(24) Services, contracts and supplies	\$ 123,543	\$ 3,494,128	\$ 2,688,435	\$ 1,608,790	\$ 496,937	\$ 150,063	\$ 8,561,896	\$ 8,462,904
(25) Amortization of supported tangible capital assets			\$ 3,276,699				\$ 3,276,699	\$ 3,275,349
(26) Amortization of unsupported tangible capital assets		\$ 136,768	\$ 119,196		\$ 29,801		\$ 285,765	\$ 293,334
(27) Amortization of supported ARO tangible capital assets			\$ 50,949				\$ 50,949	
(28) Amortization of unsupported ARO tangible capital assets							\$ -	
(29) Accretion expenses							\$ -	
(30) Supported interest on capital debt							\$ -	\$ -
(31) Unsupported interest on capital debt							\$ -	\$ -
(32) Other interest and finance charges		\$ 38,000			\$ 6,000		\$ 44,000	\$ 11,085
(33) Losses on disposal of tangible capital assets							\$ -	\$ -
(34) Other expense							\$ -	\$ -
(35) TOTAL EXPENSES	\$ 1,614,441	\$ 39,137,350	\$ 8,632,152	\$ 1,668,877	\$ 2,094,390	\$ 648,367	\$ 53,795,577	\$ 50,517,374
(36) OPERATING SURPLUS (DEFICIT)	\$ (79,366)	\$ 337,608	\$ (622,642)	\$ (253,912)	\$ -	\$ 152,596	\$ (465,716)	\$ 793,595

**BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31**

	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual 2021/2022
FEES			
TRANSPORTATION	\$60,000	\$120,000	\$123,787
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$1,369	\$1,369	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES		\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$40,744	\$10,633	\$87,417
Alternative program fees	\$74,306	\$66,747	\$70,370
Fees for optional courses	\$84,534	\$86,994	\$121,622
ECS enhanced program fees	\$69,600	\$52,200	\$49,602
ACTIVITY FEES	\$113,026	\$162,502	\$98,958
Other fees to enhance education (Describe here)		\$36,119	\$42,678
NON-CURRICULAR FEES			
Extra-curricular fees	\$128,045	\$122,745	\$112,504
Non-curricular goods and services		\$0	\$23,328
NON-CURRICULAR TRAVEL		\$0	\$2,560
OTHER FEES (Describe here)		\$0	\$0
TOTAL FEES	\$571,624	\$659,309	\$732,826

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual 2021/2022
Cafeteria sales, hot lunch, milk programs	\$170,275	\$163,761	\$195,457
Special events	\$1,000	\$12,514	\$57,921
Sales or rentals of other supplies/services	\$96,556	\$29,585	\$43,177
International and out of province student revenue		\$11,200	\$22,200
Adult education revenue		\$0	\$4,515
Preschool	\$114,335	\$81,393	\$0
Child care & before and after school care	\$550,900	\$441,396	\$392,671
Lost item replacement fees		\$0	\$779
Other (describe) Pre-school		\$0	\$159,622
Other (describe) International Travel		\$0	\$0
Other (describe) Other Revenues		\$0	\$0
Other (describe) 0		\$0	
Other (describe) 0		\$0	
TOTAL	\$933,066	\$739,849	\$876,342

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)

for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS/DEFICITS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2022	\$9,287,888	\$3,993,101	\$0	\$4,133,306	\$1,527,327	\$2,605,979	\$1,161,481
2022/2023 Estimated impact to AOS for:							
Prior period adjustment	\$0			\$0			
Opening balance adjustment due to adoption of PS 3280 (ARO)	(\$2,244,606)	(\$2,244,606)		\$0			
Estimated surplus(deficit)	(\$213,718)			(\$213,718)	(\$213,718)		
Estimated board funded capital asset additions		\$206,499		(\$106,499)	(\$106,499)		(\$100,000)
Projected board funded ARO tangible capital asset additions		\$0		\$0			
Estimated disposal of unsupported tangible capital assets	\$0			\$0			
Budgeted disposal of unsupported ARO tangible capital assets	\$0			\$0			
Estimated amortization of capital assets (expense)		(\$3,565,464)		\$3,565,464	\$3,565,464		
Estimated capital revenue recognized - Alberta Education		\$0		\$0			
Estimated capital revenue recognized - Alberta Infrastructure		\$3,276,699		(\$3,276,699)	(\$3,276,699)		
Estimated capital revenue recognized - Other GOA		\$0		\$0			
Estimated capital revenue recognized - Other sources		\$0		\$0			
Budgeted amortization of ARO tangible capital assets		(\$86,331)		\$86,331	\$86,331		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0			
Budgeted board funded ARO liabilities - recognition		\$0		\$0			
Budgeted board funded ARO liabilities - remediation		\$0		\$0			
Estimated changes in Endowments	\$0			\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0			
Estimated reserve transfers (net) MINISTERIAL APPROVAL REQUIRED				(\$1,228,227)	(\$137,862)	(\$1,090,365)	\$1,228,227
Estimated assumptions/transfers of operations - capital lease addition	\$0			\$0			
Estimated Balances for August 31, 2023	\$6,829,564	\$1,579,898	\$0	\$2,959,958	\$1,444,344	\$1,515,614	\$2,289,708
2023/24 Budget projections for:							
Budgeted surplus(deficit)	(\$465,716)			(\$465,716)	(\$465,716)		
Projected board funded tangible capital asset additions		\$967,314		(\$584,735)	(\$584,735)		(\$382,579)
Projected board funded ARO tangible capital asset additions		\$0		\$0			
Budgeted disposal of unsupported tangible capital assets	\$0			\$0			
Budgeted disposal of unsupported ARO tangible capital assets	\$0			\$0			
Budgeted amortization of capital assets (expense)		(\$3,562,464)		\$3,562,464	\$3,562,464		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0			
Budgeted capital revenue recognized - Alberta Infrastructure		\$3,276,699		(\$3,276,699)	(\$3,276,699)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0			
Budgeted capital revenue recognized - Other sources		\$0		\$0			
Budgeted amortization of ARO tangible capital assets		(\$50,949)		\$50,949	\$50,949		
Budgeted amortization of supported ARO tangible capital assets		\$50,949		(\$50,949)	(\$50,949)		
Budgeted board funded ARO liabilities - recognition		\$0		\$0			
Budgeted board funded ARO liabilities - remediation		\$0		\$0			
Budgeted changes in Endowments	\$0			\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0			
Projected reserve transfers (net) MINISTERIAL APPROVAL REQUIRED				\$0	\$187,589	(\$187,589)	\$0
Projected assumptions/transfers of operations - capital lease addition	\$0			\$0			
Projected Balances for August 31, 2024	\$6,363,848	\$2,261,447	\$0	\$2,195,272	\$867,247	\$1,328,025	\$1,907,129

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31**

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage			
	Year Ended			Year Ended			Year Ended			
	31-Aug-2024	31-Aug-2025	31-Aug-2026	31-Aug-2024	31-Aug-2025	31-Aug-2026	31-Aug-2024	31-Aug-2025	31-Aug-2026	
Projected opening balance	\$1,444,344	\$867,247	\$867,247	\$1,515,614	\$1,328,025	\$1,328,025	\$2,289,708	\$1,907,129	\$1,881,129	
Projected excess of revenues over expenses (surplus only)	Explanation	\$0								
Budgeted disposal of board funded TCA and ARO TCA	Explanation	\$0					\$0			
Budgeted amortization of capital assets (expense)	Explanation	\$3,613,413								
Budgeted capital revenue recognized, including ARO assets amortization	Explanation	(\$3,327,648)								
Budgeted changes in Endowments	Explanation	\$0								
Budgeted board funded ARO liabilities - recognition	Explanation	\$0								
Budgeted board funded ARO liabilities - remediation	Explanation	\$0								
Budgeted unsupported debt principal repayment	Explanation	\$0								
Projected reserves transfers (net)	Unsupported amortization to capital reserves	\$187,589		(\$187,589)			\$0	\$0	\$0	
Projected assumptions/transfers of operations	Techonology asset renewal	\$0		\$0			\$0			
Increase in (use of) school generated funds	Explanation									
New school start-up costs	Explanation									
Decentralized school reserves	Explanation									
Non-recurring certificated remuneration	Additional FTE req'd for increased enrolments	(\$425,421)								
Non-recurring non-certificated remuneration	Explanation									
Non-recurring contracts, supplies & services	Explanation									
Professional development, training & support	Explanation									
Transportation Expenses	Explanation									
Operations & maintenance	Increased insurance costs - unsupported									
English language learners	Explanation									
System Administration	Explanation									
OH&S / wellness programs	Explanation									
B & S administration organization / reorganization	Explanation									
Debt repayment	Explanation									
POM expenses	Explanation									
Non-salary related programming costs (explain)	Explanation									
Repairs & maintenance - School building & land	Explanation									
Repairs & maintenance - Technology	Explanation									
Repairs & maintenance - Vehicle & transportation	Explanation									
Repairs & maintenance - Administration building	Explanation									
Repairs & maintenance - POM building & equipment	Explanation									
Repairs & maintenance - Other (explain)	Explanation									
Capital costs - School land & building	Explanation									
Capital costs - School modernization	Explanation									
Capital costs - School modular & additions	Explanation						(\$207,000)			
Capital costs - School building partnership projects	Explanation									
Capital costs - Technology	Techonology asset renewal	(\$584,735)								
Capital costs - Vehicle & transportation	Explanation									
Capital costs - Administration building	Explanation									
Capital costs - POM building & equipment	Explanation									
Capital Costs - Furniture & Equipment	Explanation						(\$175,579)	(\$26,000)	(\$15,000)	
Capital costs - Other	To be determined by Board of Trustees	\$0		\$0			\$0		(\$1,400,000)	
Building leases	Explanation									
Nutrition Program Unspent Funds	Explanation	(\$40,295)								
Other 2 - please use this row only if no other row is appropriate	Explanation									
Other 3 - please use this row only if no other row is appropriate	Explanation									
Other 4 - please use this row only if no other row is appropriate	Explanation									
Estimated closing balance for operating contingency		\$867,247	\$867,247	\$867,247	\$1,328,025	\$1,328,025	\$1,328,025	\$1,907,129	\$1,881,129	\$466,129

Total surplus as a percentage of 2024 Expenses	7.63%	7.58%	4.95%
ASO as a percentage of 2024 Expenses	4.08%	4.08%	4.08%

**PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)
for the Year Ending August 31**

	Amount	Detailed explanation to the Minister for the purpose of using/transferring ASO
Estimated Operating Surplus (Deficit) Aug. 31, 2024	\$ (465,716)	
PLEASE ALLOCATE IN BLUE CELLS BELOW	(465,716)	
Estimated Operating Deficit Due to:		
Amortization of board funded ARO capital assets	\$0	
Exemption from ASO Maximum	\$40,500	additional equipment purchases and program enhancements for Nutrition Program
Exemption from ASO Maximum	\$425,216	Additional Staffing to address school-based FNMI lead teachers, French Immersion expansion, and enrolment growth higher than projected
Subtotal, preliminary projected operating reserves to cover operating deficit	465,716	
Projected board funded tangible capital assets additions (including ARO) using both unrestricted surplus and operating reserves	584,735	Current year Technology Purchases (Evergreening), Miscellaneous furniture and equipment at the school level.
Budgeted disposal of unsupported tangible capital assets, including board funded ARO	-	
Budgeted amortization of board funded tangible capital assets	(285,765)	
Budgeted amortization of board funded ARO tangible capital assets	-	
Budgeted board funded ARO liabilities - recognition	-	
Budgeted board funded ARO liabilities - remediation	-	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	-	
Total final projected amount to access ASO in 2023/24	764,686	

This section will appear only if B7 is in a deficit position. If it is a deficit, it will show in blue.

PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS

Budgeted **Actual** **Actual**
2023/2024 **2022/2023** **2021/2022**
(Note 2)

Grades 1 to 12Eligible Funded Students:

Grades 1 to 9	3,551	3,513	3,371	Head count
Grades 10 to 12	611	459	532	Head count
Total	4,162	3,972	3,903	Grade 1 to 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	4.8%	1.8%		

Other Students:

Total	61	91	81	Note 3
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Total Net Enrolled Students	4,223	4,063	3,984	
Home Ed Students		-	-	Note 4
Total Enrolled Students, Grades 1-12	4,223	4,063	3,984	
Percentage Change	3.9%	2.0%		

Of the Eligible Funded Students:

Students with Severe Disabilities	128	122	128	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	220	210	210	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	393	386	378	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children		-	4	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	393	386	382	
Program Hours	500	500	500	Minimum program hours is 475 Hours
FTE Ratio	0.526	0.526	0.526	Actual hours divided by 950
FTE's Enrolled, ECS	207	203	201	
Percentage Change	1.8%	1.0%		

Home Ed Students				Note 4
Total Enrolled Students, ECS	393	386	382	
Percentage Change	1.8%	1.0%		

Of the Eligible Funded Children:

Students with Severe Disabilities (PUF)	35	27	44	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	11	11	8	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2023/2024 budget report preparation.
- Other Grade 1 to 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. Home Education Kindergartens, under ECS, do not apply to charter schools.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budget 2023/24		Actual 2022/23		Actual 2021/22		Notes
	Total	Union Staff	Total	Union Staff	Total	Union Staff	
School Based	238	238	233	245	245	245	Teacher certification required for performing functions at the school level.
Non-School Based	7	4	6	3	6	3	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	245.0	242.0	239.0	248.0	251.0	248.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	2.5%		-4.8%		-2.4%		
If an average standard cost is used, please disclose rate:	108,760		104,100		102,639		
Student F.T.E. per certificated Staff	18.8408163		1862%		1739%		

Certificated Staffing Change due to:

	-						If there is a negative change impact, the small class size initiative is to include any/all teachers retained.
Enrolment Change	5	5					Actual and projected increase in enrolments
Other Factors	1	1					Creation of FNMI Learning Coach position
Total Change	6.0	6.0					Year-over-year change in Certificated FTE

Breakdown, where total change is Negative:

Continuous contracts terminated							FTEs
Non-permanent contracts not being renewed							FTEs
Other (retirement, attrition, etc.)							
Total Negative Change in Certificated FTEs	-	-					Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.

Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):

Certificated Number of Teachers

Permanent - Full time	167	164	159	159	-	-
Permanent - Part time	18	18	17	17	-	-
Probationary - Full time	32	32	28	28	-	-
Probationary - Part time	2	2	3	3	-	-
Temporary - Full time	22	22	41	41	-	-
Temporary - Part time	1	1	10	10	-	-

NON-CERTIFICATED STAFF

Instructional - Education Assistants	83	-	80	-	-	-	Personnel support students as part of a multidisciplinary team with teachers and other other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	40	-	40	-	-	-	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	37	-	33	-	-	-	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed		-	-	-	-	-	Bus drivers employed, but not contracted
Transportation - Other Staff	1	-	-	-	-	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	15	-	25	-	-	-	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	176.0	-	178.4	-	-	-	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-1.3%		0.0%		0.0%		

Explanation of Changes to Non-Certificated Staff:

Reallocation of "Other" category to align with definitions.

Additional Information

Are non-certificated staff subject to a collective agreement?

No	
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Please provide terms of contract for 2022/23 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.

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School Jurisdiction Code: 20

System Admin Expense Limit %	
0020 The St. Thomas Aquinas Roman Cath	4.03%